



Update Account Information

Date: ____/____/____

Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____

GENERAL CONTACT INFORMATION (Only necessary to complete if changing)

Main Contact: _____
Email Address _____ Phone: _____ Fax: _____

Authorization Required? ☐ Yes ☐ No

How would you prefer to receive your results? (Check One): ☐ Mail ☐ E-Mail ☐ Fax

Designated Employer Representative (DER*): _____
Email Address _____ Phone: _____ Fax: _____

Is this an additional contact or replacement? ☐ Addition ☐ Replacement

***The DER will Receive Company Results for Drug Testing ***

BILLING CONTACT INFORMATION (Only necessary to complete if changing)

A/P Contact: _____
Address: _____
City _____ State: _____ Zip: _____
Email Address _____ Phone: _____ Fax: _____

Change to standard services? ☐ Yes ☐ No

Requested Change: _____

W/C Insurance Carrier: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____

Company Specific Notes/Protocols:

Change in Substance Abuse Protocol?

☐ House Lab **OR** ☐ Collect Only
☐ DOT **OR** ☐ Non DOT
☐ Rapid **OR** ☐ Lab send out
☐ With THC **OR** ☐ Without THC

Panel: _____

Authorized By: _____ Print Name : _____
Job Title: _____

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